**2018 Crafter Showcase Procedures**

* Applicants must submit application by Friday, March 15, 2018.
	+ Application must include four (4) color photos of sample work.
	+ A total of 7 crafters will be chosen from applicants by Shelton House staff, Board members and volunteers.
	+ Must agree to supply the Shelton House with at least 5 products to display/feature/retail.
		- May supply more based on sales.
	+ Applicant must be available the third Saturday for a "Crafter Showcase Spotlight" to promote his/her art. Dates will be determined based on availability.
		- April 21, 2018
		- May 19, 2018
		- June 16, 2018
		- July 21, 2018
		- August 18, 2018
		- September 15, 2018
		- October 20, 2018
	+ Applicant must agree to terms of sales.
		- 30% of all sales will be retained by the Shelton House to defray potential costs for Showcase Spotlight and media.
		- Sale of items featured at Shelton House and Crafter Showcase Spotlight must be processed through Shelton House.
			* No personal use of POD payment systems permitted in association with Crafter Showcase.
			* Personal checks to be made payable to Shelton House.
			* Payments to crafters from the Shelton House for items sold will be made at the end of month of the sale.
		- Any items not sold will be returned to the artist at the end of the showcase.
* Applications will be reviewed and voted upon by a committee made up of Shelton House employees and Board members.
* All applicants will be notified via email or phone by Friday, March 23, 2018.
* Crafters selected will be displayed in the House for 1 month and the Barn for the remaining 6 months.

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Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (home) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(mobile)

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Craft Medium\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Crafter's Background \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Craft Inspiration\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Please complete this form with a minimum of four color photos and email to:**

info@sheltonhouse.org

**Applications may also be picked up and/dropped off at:**

Shelton House

Attn.: Andrea Long, Managing Director

49 Shelton Street

Waynesville, NC 28786

**Contact Information:**

Andrea D. Long, Managing Director

828-452-1551 or 919-538-3395

**Crafter Showcase Terms of Agreement**

***Please read carefully and check all of the boxes below, sign, and date***.

1. The Shelton House will display and sell pieces that are entered into the Showcase, retaining 30% of all proceeds from any sale.

2. The Shelton House and its employees/volunteers are not responsible for lost, stolen, or broken items.

3. The Shelton House will return any unsold pieces to the crafter at the conclusion of the Showcase. Showcase will be held April – October, 2018. It is the responsibility of the crafter to pick up any unsold pieces.

4. The Shelton House agrees to cover all costs for publication/distribution of print materials for the advertisement of this Showcase.

5. The Crafter agrees to appear for one Saturday (3rd Saturday of designated month) from 1:00 - 3:00 pm to demonstrate and discuss the various techniques, styles, inspiration, and other relevant information to the public.

6. The Crafter will provide a digital photograph and short biography for advertising purposes to the Shelton House.

7. The Crafter agrees to display their work at the Shelton House for the entire seven months of the Showcase.

 8. The Crafter agrees to authorize all payments for craft items to be made to Shelton House with payment to crafter at the end of the month of sale.

*By signing below, you are verifying that all information is correct and that you agree to the terms of use and sale by the Shelton House and allow the Shelton House to use your likeness and craft in publicity for the craft events.*

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Signature Date